Position Announcement: County Extension Agent – Family and Consumer Sciences – Spalding County

Headquarters: Griffin, GA, SW District  Position Available: 1/1/2017  http://extension.uga.edu/about/join/careers.cfm

This Family and Consumer Sciences Agent position will have responsibility for the Expanded Food and Nutrition Education Program (EFNEP). It will establish a health and wellness outreach program including chronic disease self-management, as well as targeted nutrition and health programs for seniors and families with children. It will provide state required trainings in food safety for food service providers, in addition to nutrition and child development trainings for child care providers. It will address financial capacity of individuals and families by working with them to stretch limited food dollars to saving and investing to plan for the future. This position will address these critical needs by delivering educational programs to a wide variety of audiences. http://www.fcs.uga.edu/extension

Qualifications: This position requires:

- Successful experience in program development and management, a demonstrated communication ability as well as skills in leadership and management, and a demonstrated ability to multi-task;
- A demonstrated ability to work as a team member and with groups and committees;
- The ability to design, coordinate, and teach educational programs to meet community needs; and a
- Bachelor’s degree in Family and Consumer Sciences, Food & Nutrition, Food Science/Safety, Child Care, Health, Human Development, Financial Management, Housing, or related area (Master’s degree strongly preferred).

Major Responsibilities:

- Provides leadership for Program Assistants in delivering Family & Consumer Sciences programs
- Utilizes the expertise of advisory groups, community leaders, public officials and representatives of intended audiences to analyze data, identify needs, and assist in developing educational programs
- Develops a plan of work that is equitable in meeting the varied socio-economic needs of families in work group counties
- Targets specific audiences for educational programs addressing critical issues identified in plan of work
- Collaborates with other agencies and community groups to plan and implement educational programs
- Implements the CAES Civil Rights/Equal Opportunity plan
- Develops and conducts relevant interdisciplinary programs with other staff members based on critical issues
- Conducts promotional efforts to expand the public’s view of extension programming
- Utilizes current research data and information on emerging issues in program development and teaching
- Demonstrates personal interest and involvement in community by participating in and supporting civic/community activities/organizations and networking with community leaders

See www.caes.uga.edu/intranet/coextopr/pdfs/coextagentid.pdf for a listing of other responsibilities.

- This position requires frequent night meetings, some weekend work, and attendance at out-of-county meetings. A valid driver’s license is required.

Administrative Relationships: This position serves as a UGA Public Service Faculty Member and a member of the Spalding County Extension Staff (http://ugaextension.org/county-offices/spalding/) and is under the direction and leadership of the Spalding County Extension Coordinator and the Northwest District Extension Director.

Starting Salary & Benefits: $40,400/year with a Master's Degree (Bachelor's $34,500 minimum) in appropriate subject area as well as an excellent benefits package available to faculty members of the University of Georgia.

Application Procedures: To ensure consideration, your application must be received in UGA Human Resources’ iPAWS system by October 12th, 2016. Apply online at www.ugajobsearch.com/applicants/Central?quickFind=70010 (Posting Number 20161862) under “County Extension Agents”. Please direct any questions to: UGA Extension Northwest District Office, 1109 Experiment St. Griffin, GA 30223, (770) 228-7274, nwdist@uga.edu. You will be asked to provide an official transcript of the highest degree obtained and three letters of reference if selected as the final candidate.

The University of Georgia is an EEO/AA/Vet/Disability Institution. As such, we are especially interested in candidates who can contribute to the diversity and excellence of the academic community. We not only strongly encourage women, minorities and other diverse candidates to consider applying for this position, but we also maintain that all candidates should share our commitment to diversity and inclusion. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, gender identity, sexual orientation or protected veteran status.

Agriculture and Natural Resources • Family and Consumer Sciences • 4-H Youth extension.uga.edu