



Position Announcement: 2016058 **County Extension Agent - 4-H and Youth Development – Catoosa County**
Headquarters: Ringgold, GA, NW District Position Available: November 1st, 2016
<http://extension.uga.edu/4h/> <http://catoosachamberofcommerce.com/>

Qualifications: This position requires:

- A Bachelor's degree (Master's degree strongly preferred) in Agriculture, Education, Human/Youth Development, Sociology, Family & Consumer Sciences, Recreation, or closely related area
- Successful experience in program development and management (direct 4-H experience strongly preferred), demonstrated communication ability as well as skills in leadership and management
- The ability to design, coordinate, and teach educational programs to meet community needs, and
- A demonstrated ability to work as a team member and engage with groups and committees.



Major Responsibilities:

- Responsible for managing the 4-H program in Catoosa County by providing educational programs for youth in 4-H club meetings, coordinating local activities, and preparing youth for project and judging events
- Provides leadership for Program Assistants, volunteers, and teen leaders in delivering 4-H and Youth programs
- Implements the CAES Civil Rights/Equal Opportunity plan
- Utilizes the expertise of and works closely with advisory groups, community leaders, public officials and representatives of intended audiences to analyze data, identify needs, and assist in developing educational programs
- Develops a plan of work that is equitable in meeting the varied socio-economic needs of the county
- Develops and conducts relevant interdisciplinary programs with others based on critical issues
- Collaborates with other agencies and community groups to plan and implement programs
- Conducts promotional efforts to expand the public's view of extension programming
- Utilizes current research data and information on emerging issues in program development and teaching
- Demonstrates personal interest and involvement in community by participating in and supporting civic/community activities/organizations and networking with community leaders
- See www.caes.uga.edu/intranet/coextopr/pdfs/coextagentjd.pdf for a listing of other duties.
- This position requires frequent night meetings, some weekend work, and attendance at out-of-county meetings. A valid driver's license and a personal vehicle for official duty travel are required.



Administrative Relationships: - This position serves as a UGA Public Service Faculty Member and a member of the Catoosa County Extension Staff (<http://www.caes.uga.edu/extension/catoosa>). It is under the direction and leadership of the Catoosa County Extension Coordinator and the Northwest District Extension Director.

Starting Salary & Benefits: \$40,400/year with a Master's Degree (Bachelor's \$34,500) in an appropriate subject area plus an excellent benefits package as a UGA faculty member <http://extension.uga.edu/about/join/careers.cfm>

Application Procedures: To ensure consideration, your application must be received in UGA Human Resources' iPAWS system by **July 24th, 2016**. Apply online at www.ugajobsearch.com/applicants/Central?quickFind=69404 (Posting Number 20161294) under "County Extension Agents". Please direct any questions to: UGA Extension Northwest District Office, 1109 Experiment St., Flynt Building Room 227 Griffin, GA 30223-1797, (770)228-7274, nwdist@uga.edu. You will be asked to provide an official transcript of the highest degree obtained and three letters of reference if selected as the final candidate.

The University of Georgia is an EEO/AA/Vet/Disability Institution. As such, we are especially interested in candidates who can contribute to the diversity and excellence of the academic community. We not only strongly encourage women, minorities and other diverse candidates to consider applying for this position, but we also maintain that all candidates should share our commitment to diversity and inclusion. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, gender identity, sexual orientation or protected veteran status.

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